

KENTUCKY CHRISTIAN UNIVERSITY
HOLIDAY SCHEDULE
FISCAL YEAR 6/1/2014 - 5/31/2015
PART-TIME KCU EMPLOYEES

		DAYS
INDEPENDENCE DAY	Friday, July 4, 2014	1
LABOR DAY	Monday, September 1, 2014	1
THANKSGIVING DAY	Thursday, November 27, 2014	1
CHRISTMAS DAY	Thursday, December 25, 2014	1
NEW YEAR'S DAY	Thursday, January 1, 2015	1
GOOD FRIDAY	Friday, April 3, 2015	1
MEMORIAL DAY	Monday, May 25, 2015	1

All part-time staff (who have completed the 365 day period by June1) will be entitled to these holidays. **Holiday time may not be carried forward.** Also, upon termination or resignation, holiday time will not be reimbursed. Hours to be paid will be based on the usual or average time worked per day for the previous year. **Pay will be added to the appropriate paycheck during the pay period each holiday occurs or falls.**

***As usual, please coordinate all time-off with supervisors. Some days may not be available or appropriate for your department at the actual time when students are on campus.**