

## SELECTION OF NEW DEPARTMENTAL LIBRARY RESOURCES

Young Library's collection development policy guides selection of new materials for all current and developing academic programs. Information is exchanged with faculty on potential additions to the collection and this is emphasized in the library's departmental Institutional Effectiveness Plan (2e). Ultimately, the goal of the selection process is to identify the most relevant materials including books, periodicals, audiovisual materials, and electronic resources that will best serve the needs of the library's clientele.

In the selection process, faculty are encouraged to submit a list of requests at the end of each fiscal year. The requests should be ranked in order of importance to the faculty of the department. Materials on the list should support the departmental curriculum, update the discipline specific area with more current offerings, and fill any weaknesses in the collection by aligning selections to departmental Institutional Effectiveness Plans when possible.

Faculty requests are evaluated over the summer break and aligned within budget parameters. A finalized list is sent to department chairs in July for their final approval. Orders are placed in early August to be ready for the beginning of the school year.