

Renewing Books Online

Items checked out by KCU students, faculty, and staff can also be renewed online by following the steps below.

1. Open the Online Catalog
2. Under "My Library" click on "View Your Patron Record"
3. Enter the following information in the empty boxes:
Name/Username – Last name only, capitalize the first letter
Barcode/password – "kc"+student ID number
4. Click on Submit
5. Click on the box under "renew" so that a green checkmark appears in the box
6. Click on "Renew selected items"
7. You will be asked if you want to proceed, Click "Yes"
8. The next screen will show your new due date.