



# Kentucky Christian University

100 Academic Parkway • Grayson, Kentucky 41143-2205 • 606-474-3000 • [www.kcu.edu](http://www.kcu.edu)

Dear Parent,

The Direct Plus Loan Program requires a credit check, completed master promissory note and a completed request form to be provided to the KCU Financial Aid Office.

The credit check and master promissory note are completed on a website provided by the Department of Education: [www.studentloans.gov](http://www.studentloans.gov). You will be required to enter in your personal information and the parent FSA ID from the FAFSA.

- (1) You will then complete a credit check (Request Plus Loan) to determine eligibility. The loan amount should be the amount you will need for the entire year. Funds will be received in two disbursements (one half for the fall semester and one half for the spring semester).
- (2) If approved, you will also need to fill out a Direct Plus Loan Master Promissory Note, which will be in effect as long as your child is enrolled.
- (3) The next step is to complete a Plus Loan request form (on reverse side) and return it to the Financial Aid Office at KCU. This may be emailed to Caitlin White at [cwhite@kcu.edu](mailto:cwhite@kcu.edu) or faxed to 1-606-474-3268.

Each school year you will complete a new credit check for the amount you need for that academic year and a Plus Loan Request Form for the Financial Aid Office at KCU. You will not need to complete a new master promissory note.

If you have any questions, please contact the KCU Financial Aid Office at 606-474-3227.

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# PLUS LOAN REQUEST FORM

I wish to process a PLUS Loan for the 2015-2016 academic year  
(to be completed by parent).

\_\_\_\_\_  
Student Name (First & Last)

\_\_\_\_\_  
Student SS #

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Parent Name (First & Last)

\_\_\_\_\_  
Parent SS #

\_\_\_\_\_  
Parent Date of Birth

U.S. Citizen:  Yes or  No

(\_\_\_\_\_) \_\_\_\_\_

Parent Phone

I would like to request \$\_\_\_\_\_ per semester,  
which is \$\_\_\_\_\_ per school year.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

## Each academic year you will:

- (1) Complete a new credit check for the amount needed for the fall and spring semesters
- (2) Complete this request form. You will **not** need to complete a new master promissory note.