

Inter-Library Loan Renewals Policy

Interlibrary Loan Renewals Policy

The length of time that an Interlibrary loan item may be checked out is determined by the loaning library. A general guideline is that a school will allow you to keep an item from 4 to 6 weeks. Many specify that no renewals will be allowed.

In order to maintain a positive lending and borrowing environment with other libraries, KCU's Interlibrary Loan renewal policy states:

"Renewals are granted only in exceptional cases. If special circumstances make requests for a renewal necessary, then the borrower should notify Interlibrary Loan Personnel at least **four** days before the item is due."

Renewal requests that occur with less than 4 days from the due date require that the item be returned and a new request be submitted by the borrower.